

College of Electrical Engineering and Computer Science Departments' Review Guidelines for Faculty Promotion

(2018.08.01)

- 1、 Representative works (or dissertations) must comply with the relevant regulations of "National Chung Hsing University College of EECS Faculty Appointment and Promotion Review Guidelines".
- 2、 The academic research achievements of faculty members seeking promotion must meet the minimum thresholds set by each department before they can apply. (Article 7)
- 3、 Faculty members applying for promotion must submit their "representative works" and "reference works" completed within five years of their current position.

For those seeking promotion on August 1st, their representative work must be published no later than February 15th of that year; for promotion on February 1st, it must be published no later than August 15th of the previous year. The publication date of reference works should be before the effective date of promotion, or proof of acceptance by a journal must be provided before the department and college faculty evaluation committee meetings. The consecutive volumes or parts (I) and (II) of combined works must also follow the same publication dates. The "representative work" must be a research paper or monograph published in an academic journal (with a peer review system) as the first author or corresponding author.

Edited and translated works cannot be submitted as "reference works." As a principle, "representative work" should consist of one research paper or one monograph. Series or continuous research papers can also be submitted as "representative works." (Article 9)

- 4、 Faculty members seeking promotion must organize their personal works and materials within the specified timeframe and submit their application to the department faculty evaluation committee.

After approval by the department faculty evaluation committee, the college will handle the external review of the works. (Article 20)

- 5、 Representative works and reference works: The dissertations and published works from the current position must be declared by the applicant and will not be included in the scoring. (Article 21)
- 6、 Faculty members who have used a degree certificate and dissertation for their current position during review for hiring or promotion, and who are seeking further promotion or a change of appointment, must submit research works other than the dissertation (including works published based on the dissertation) as their representative and research works to the College Faculty Evaluation Committee. (Article 29)

◎ Faculty Promotion Self-Check List (Please check the applicable items in the)

| Checklist Items | faculty member applying for promotion |
|--|---------------------------------------|
| 1. Complies with the department's 'minimum threshold' requirements for research achievements for promotion | <input type="checkbox"/> |
| 2. The applicant for promotion is the 'first author or corresponding author' of the representative work | <input type="checkbox"/> |
| 3. The format and content of the form are correct and complete | <input type="checkbox"/> |
| 4. The applicant's years of service meet the promotion requirements | <input type="checkbox"/> |
| 5. Complies with other promotion regulations set by the department, college, and university | <input type="checkbox"/> |

Confirmed accurate. The applicant will bear responsibility for any rejection due to errors.

Signature of Promotion Applicant:

Signature of Department Faculty Evaluation Committee Chair: